

Documents should be submitted by the investor according the stages of approving an investment license

First : documents needed to apply for an investment opportunity :

- 1- Investor should apply for an investment opportunity through the one-stop-shop department executively , application should be contained the name and type of the project as well as the clear name , phone number and E-mail of the applicant .
- 2- Investor or company's C.V which should be contained :
 - A- Investor or company's biography (in brief)
 - B- Documents of the investor
 - C- Company's article of incorporation approved by official entity
 - D- Company's Certificate of incorporation or its subsidiary in Iraq
 - E- Board minutes for the company approved by official entity
 - F- Company's track record
 - G- Company's staff
 - H- Company's assets
- 3- Company's similar works and final certificate of achievement (at least two works or according to assessment of the specialized department)
- 4- A memorandum of understanding with the implementing company with all its letters of registration if the investor hasn't had similar works
- 5- Financial efficiency to the investor with Bank statement for the last year (if any) or all which Subsidize his financial efficiency such as an statement of the Movable or unmovable estate or any other document which could be submitted by the applicant
- 6- Company's Final Account and the Statement Of Financial Position for the last two years .

Note : the signature of investor will be obtained to fulfil all above items during 15 days from the date of signing the application which is mentioned in the item (1) , otherwise , the application will be automatically refused .

Second : : documents needed to be submitted by investor for the comparison

- 1- Filling an information form for the investment project
- 2- Project's feasibility study (approved by a reliable consultative status)
- 3- Project 's work progress chart (approved by a reliable consultative status)
- 4- Project 's preliminary designs (site plan), Architectural fronts and the residential units plan (approved by a reliable consultative status)
- 5- Presenting the environmental Impact Assessment for the project from reliable offices of the health and environment ministries , noting that the residential projects inside the municipal borders (two- floor buildings and amusement parks don't need an environmental approvals)

Note

- All above documents should be submitted in a period specified by the commission chairman
- If the applicant failed to fulfill submitting above documents within the specified period , the application will be automatically cancelled .

Third : : documents needed to proceed approving an investment license

- 1- A contract signed between the investor and a consultative engineering status
- 2- An implementing contract signed by the investment company or investor with the company which will execute the project if the investor doesn't have an executing company .
- 3- Designating a project director and set all his powers as well as a Lawful representative , lawful accountant and Assurance company
- 4- The project Financial package according to the work Progress chart strengthened by documents
- 5- All the project designs including the detailed designs (architectural , constructional , electrical , health and mechanical or other designs according to the project nature) approved by a reliable consultative status

Note

- All above documents should be submitted in a period specified by the commission chairman
- If the applicant failed to fulfill submitting above documents within the specified period , the application will be automatically cancelled .